

Minutes of the Fox Chapel Authority Board of Directors meeting held Tuesday, March 25th, 2025.

Board of Directors present

Mrs. A. C. Lehman, President (Absent)  
Mr. J. A. Domaratz, Vice President (Present)  
Mr. D. Newman, Treasurer (Present)  
Mrs. N. S. Snider, Secretary (Present)  
Mr. C. Pegher, Asst. Secretary & Treasurer (Present)  
Mr. P. A. Iurlano, (Present)  
Mrs. S. M. Mantia, (Present)

Others present

Mr. M. S. Moore, Bankson Engineers, Inc. (Present)  
Mr. J. M. Stacko, Dinsmore & Shohl (Present)  
Mrs. S. G. Hockenberry, Consultant (Present)  
Mr. R. R. Verbanic, Manager (Present)

Mr. Domaratz, Vice President, presided and called the meeting to order at 7:09 p.m.

### **Approval of February 2025 Meeting Minutes**

Mr. Domaratz made a motion to approve minutes the February 2025 minutes. Mrs. Snider seconded, all voted in favor.

### **Visiting Delegations/Comment Period**

None.

### **Financial Report**

Mr. Verbanic covered the monthly financial reports. The check register, large checks written and the actual vs. budgeted revenues and expenses were discussed. Overall, the financials for the month look good.

### **Consulting Engineer's Report**

Mr. Moore presented the PA Small Water and Sewer Grant application resolution for signature. The resolution was signed by Mrs. Snider.

### **Solicitor's Report**

Nothing to report.

### **Manager's Report**

Mr. Verbanic reviewed the items on the monthly manager's report and covered the projects and items for discussion. Updates on the Year 3 Meter Change out program, were discussed in detail.

### **Committee Reports**

Mrs. S. G. Hockenberry reviewed her ongoing project with the Authority staff.

Mr. Newman reviewed the recent Finance Committee meeting discussing the progress and schedule for Mrs. S. G. Hockenberry's work with the staff.

### **Old Business**

Mr. Verbanic reminded the board about the 2025 Financial Interest Forms & Online submittal.

Mr. Verbanic reviewed the temporary repair of the Blawnox meter, and the plan to replace the meter as soon as possible.

Mr. Verbanic provided an update on the 2024 Audit.

### **New Business**

Mr. Verbanic discussed the issue, and the replacement of the 4" meter that meters the water sold to Aspinwall.

Mr. Verbanic notified the board of the need to replace the windows at the office.

Mr. Verbanic reviewed the benefits of joining the North Hills Council of Governments "The North Hills COG", pending approval of the "COG" Board of Directors. Mr. Newman made a motion to join pending approval, Mrs. Snider seconded. All voted in favor.

Mr. Verbanic discussed the sale of deduct meters to the Authority customers.

Mr. Verbanic outlined the current job duties of the Authority supervisors and discussed the need to hire to fill the vacant supervisor position. Mr. Verbanic briefly talked about hiring temporary summer employees.

### **Adjustment Requests**

None.

### **Executive Session**

Entered Executive Session at 8:34 pm.

Concluded Executive Session at 9:18 pm

### **Board Comments**

None.

### **Adjournment**

There being no further business, Mr. Domaratz made a motion to adjourn at 9:19 pm, which was seconded by Mrs. Mantia. All voted in favor. The meeting was adjourned.