

Minutes of the Fox Chapel Authority Board of Directors held Tuesday May 31<sup>st</sup>, 2022.

Due to the continued Covid-19 pandemic meetings have been a mix of in-person attendance, Zoom calls, and phone conference calling. This should be expected to continue to be the normal process for some time.

Board of Directors present

Mrs. A. C. Lehman, President (Zoom)  
Mr. J. A. Domaratz, Vice President (Present)  
Mr. D. Newman, Treasurer (Present)  
Mrs. S. M. Mantia, Secretary (Zoom)  
Mr. P. A. Iurlano (Zoom)  
Mrs. N. S. Snider (Present)  
Mr. C. Pegher (Zoom)

Others present

Mr. M. S. Moore, Bankson Engineers, Inc. (Present)  
Mr. A. A. Ditka, Dinsmore & Shohl (Zoom)  
Mr. Justin C. Jump, Manager (Present)

Mrs. Lehman, President, presided and called the meeting to order at 7:02 p.m.

### **Approval of April 2022 Meeting Minutes**

Mr. Domaratz made a motion to approve the April 2022 meeting minutes and Mrs. Snider seconded. Mr. Newman abstained. All others voted in favor.

### **Visiting Delegations/Comment Period**

None.

### **Financial Report**

Mr. Jump provided the income statement and balance sheet for April 2022 and the budgeted statement of income for review before the meeting. Mr. Jump reviewed the details under the Statement of Income and Comprehensive Income. Mr. Jump also reviewed and commented on the Budgeted Statement of Income.

### **Consulting Engineer's Report**

Mr. Moore reviewed the items on his Engineers Report including the SCADA system upgrade and the Senator Casey FY23 Appropriations request. Mrs. Snider commented on the Casey Appropriations request and stated has been working with local politicians to gain some attention to the request.

### **Solicitor's Report**

Mr. Ditka commented that there have been some early stages of discussion with PWSA about the water purchase contract and is working through some revisions with PWSA.

Mr. Ditka reported on the indemnity agreement that was drafted for the storage of materials on Hillcrest Road. Mr. Ditka commented that this is a basic indemnity agreement that protects both sides in case of any damage or loss.

Mr. Newman raised the West Chapel Ridge Road easement issue, specifically the issue from the Livingston residence where the line was extended further than the approved drawings showed. Mr. Ditka to look into the options for notifying the property owners.

Mr. Newman questioned the use of the local paper, the Fox Chapel Herald as being considered a general publication for advertisements and if this meets the definition for publication according to the Public Utilities Act. Mr. Moore commented that this is the publication Bankson has used for the Authority for several years. Mr. Ditka to look into this comment.

### **Manager's Report**

Mr. Jump reviewed the items on the monthly manager report as presented.

### **Committee Reports**

Mrs. Lehman thanks the Personnel Committee for the work on the 2022 Union contract.

Mr. Iurlano reviewed the meeting that occurred with FNB on the defined benefit pension program. Mr. Iurlano commented on the loss of 7.5% at this point in 2022.

Mr. Newman reviewed the meeting that occurred with the Finance Committee and Mr. Jump on the meter change-out program. Mr. Newman advised that more financial look ahead is needed to make a better decision on the bond or loan financing of the meter program. Financing a new meter program could put the Authority close to or over \$10 million in indebtedness. Mr. Jump to put together data for future revenues and expenses and review it with the Finance Committee before the next meeting.

### **Old Business**

There was no old business discussed at this meeting.

### **New Business**

Mr. Jump reviewed the items under New Business.

Booster chlorination is still being reviewed and discussed. Any future discussions on this subject will be reviewed before any decisions are made to move forward.

Mr. Moore reviewed the Casey Appropriations request.

Mr. Jump commented that all 2022 Statements of Financial Interest have been received.

Mr. Jump reviewed the two areas of GPS vehicle tracking for the Authority and the possibility of a drug-testing program. Mr. Jump to involve Mr. Thomas from Clark Hill due to the potential need for MOUs due to the represented employees at the Authority.

Mr. Jump will also review the Authority Employee Handbook for changes and to get costs associated with a GPS vehicle tracking program and employee drug testing.

### **Adjustment Requests**

Mr. Jump advised there were no adjustment requests for this meeting.

### **Executive Session**

There was no executive session for this meeting.

### **Board Comments**

Mr. Domaratz commented that the Authority should consider audio and/or videotaping board meetings that then can be used to reference back upon if the need ever arises.

Mr. Ditka commented that the Authority should be aware that if that were the case, then the recordings of the meetings will be discoverable to the public.

Mrs. Mantia commend that recordings could help lawsuits against the Authority.

It was agreed to table to discussion on the recording of the monthly meetings for future discussion.

Mr. Pegher commented that the Authority should consider planning for long-range projects. Mrs. Lehman commented that the Capital Planning Committee can make this part of their discussions.

### **Adjournment**

There being no further business, Mr. Domaratz made a motion to adjourn, which was seconded by Mrs. Mantia. All voted in favor. The meeting was adjourned.