

Minutes of the Fox Chapel Authority Board of Directors held Tuesday February 22<sup>nd</sup>, 2022.

Due to the continued Covid-19 pandemic meetings have been a mix of in-person attendance, Zoom calls, and phone conference calling. This should be expected to continue to be the normal process for some time.

Board of Directors present

Mrs. A. C. Lehman, President (Zoom)  
Mr. J. A. Domaratz, Vice President (Present)  
Mr. D. Newman, Treasurer (Present)  
Mrs. S. M. Mantia, Secretary (Absent)  
Mr. P. A. Iurlano (Zoom)  
Mrs. N. S. Snider (Present)  
Mr. C. Pegher (Zoom)

Others present

Mr. M. S. Moore, Bankson Engineers, Inc. (Present)  
Mr. S. Garin, Dinsmore & Shohl (Zoom)  
Mr. Justin C. Jump, Manager (Present)

Mrs. Lehman, President, presided and called the meeting to order at 7:02 p.m.

### **Approval of January 2022 Meeting Minutes**

Mr. Newman made a motion to approve the January meeting minutes and Mr. Domaratz seconded, all voted in favor.

### **Visiting Delegations/Comment Period**

None.

### **Financial Report**

Mr. Jump provided the income statement and balance sheet for January 2022 and the budgeted statement of income for review before the meeting. Mr. Jump reviewed the details under the Statement of Income and Comprehensive Income. Mr. Jump also reviewed and commented on the Budgeted Statement of Income.

### **Consulting Engineer's Report**

Mr. Moore reviewed the current status of the review of the bid package for the replacement SCADA system. Mr. Moore advised that it should be ready to go out for bid at the March 2022 meeting.

Mr. Moore presented an opportunity to submit an application to the Local Share Account Statewide Grant Application on behalf of the Authority for the Oak Hill Loop Water Line Project. The application will be for \$616,005. Mr. Newman made a motion to submit this grant application. This motion was seconded by Mr. Domaratz and all voted in favor. The resolution will be signed by Mrs. Snider and submitted on behalf of the Authority.

## **Solicitor's Report**

Mr. Sean Garin attended on behalf of Mr. Ditka.

Mr. Garin, along with Mr. Jump, reviewed the details of the recent request adjustment from 114 Pheasant Drive referencing a case from the PA Commonwealth (126 A.3d 369) that detailed legal matters for charging sewage costs for water that billed but was proven to not be treated. Mr. Garin recommended that credit should be given in this instance. Mr. Jump to review the details with Fox Chapel Borough and provide the adjustment.

Mrs. Lehman commented to pass along to Mr. Ditka that the Authority would like an update on the PWSA contract discussions.

## **Manager's Report**

Mr. Jump reviewed the items on the monthly manager report.

Mr. Jump reviewed the recent non-revenue water percentage and discussed this is likely due to a higher number of leaks in the past two months. Leak detection efforts continue to isolate potential areas of water main leaks.

Mr. Jump advised on the supply chain issues with the material in regards to Hillcrest Road. The material will be ordered ASAP and is scheduled to be here in mid-March.

Mr. Jump advised on two requests to the Allegheny County Sheriff's Department for past due billings for two properties slated for Sheriffs Sale. Mr. Jump to advise on if and when the Authority will receive any funds from these two requests.

## **Committee Reports**

The Finance Committee met with advisors from First National Bank in regards to the Authority's pension programs. Mr. Iurlano advised the Board that the program is currently seeing an 11.71% return. Mr. Iurlano advised that the program had a beginning market value of \$2.481 million and an ending value of \$2.606 million.

Mrs. Snider questions how many retired employees are receiving benefits. Mr. Jump to provide this data at next month's meeting.

Mr. Domartaz reviewed the current status of the ongoing Union contract discussions and advised we are planning to have a draft contract in place for the March meeting.

## **Old Business**

Mr. Jump reviewed the Fox Chapel ratepayer adjustment under the Solicitors Report.

Mr. Garin to speak to Mr. Ditka about the status of the PWSA contract.

Mr. Jump discussed the recent new meter program workshop that was recently held. Mrs. Snider expressed some concerns with the AMI technology. Mr. Iurlano asked Mr. Jump to compare the Sensus meter package with added leak detection to have a more comparable bid. Mr. Jump to inquire with Sensus and LB Water about this and provide information at the next meeting.

### **New Business**

Mr. Iurlano made a motion for a merit increase of 3% for all non-union office staff employees for the Authority. This motion was seconded by Mr. Domaratze and all voted in favor.

### **Adjustment Requests**

Mr. Jump advised that there were no adjustment requests for review at this meeting.

### **Executive Session**

The Board entered into an executive session at 8:11 p.m. to discuss personnel issues, and the regular meeting convened at 7:48 p.m.

### **Board Comments**

Mrs. Snider and Mr. Pegher commented on the upcoming Board Member seminar presented by the PMAA located in Cranberry, and both would like to attend. Mr. Jump will register any Board members interested in attending.

### **Adjournment**

There being no further business, Mr. Domaratz made a motion to adjourn, which was seconded by Mrs. Snider. All voted in favor. The meeting was adjourned.