

Minutes of the Fox Chapel Authority Board of Directors held Tuesday September 28<sup>th</sup>, 2021.

Due to the continued Covid-19 pandemic meetings have been a mix of in-person attendance, Zoom calls and phone conference calling. This should be expected to continue to be the normal process for some time.

Board of Directors present

Mrs. A. C. Lehman, President (Present)  
Mr. P. A. Iurlano, Vice President (Zoom)  
Mr. J. A. Domaratz, Treasurer (Present)  
Mrs. S. M. Mantia, Secretary (Zoom)  
Mrs. N. S. Snider (Present)  
Mr. C. Pegher (Zoom)  
Mr. D. Newman (Present)

Others present

Mr. M. S. Moore, Bankson Engineers, Inc. (Present)  
Mr. A. A. Ditka, Dinsmore & Shohl (Zoom)  
Mr. Justin C. Jump, Manager (Present)

Mrs. Lehman, President, presided and called the meeting to order at 7:01 p.m.

Please note that Jamie Inferrera attended on behalf of Mr. Ditka for the first half of the meeting.

### **Approval of August 2021 Meeting Minutes**

Mr. Domaratz made a motion to approve the August meeting minutes pending the corrections made to the Solicitor's Report section, Mr. Newman seconded, all voted in favor.

### **Visiting Delegations/Comment Period**

None.

### **Financial Report**

Mr. Jump provided the income statement and balance sheet for August 2021 and the budgeted statement of income for review prior to the meeting. Mr. Jump reviewed the details under the Statement of Income and Comprehensive Income. Mr. Jump also reviewed and commented on the Budgeted Statement of Income. Mr. Jump commented that revenues are above the budgeted amount and expenses are below the budgeted amount. Mr. Jump also explained the total income reflects expenses that will be accounted for in Capital Improvements at year end audit.

### **Consulting Engineer's Report**

Mr. Moore reviewed the current status of the River Road drainage project and construction status. The contractor advised that the duckbill style check valve will not work in this application, and had resorted back to the original design. The expected delivery date is near the end of October.

### **Solicitor's Report**

Mr. Ditka commented on the status of the PWSA contract renewal and subsequent meeting that occurred with PWSA and Fox Chapel Authority. Mr. Ditka along with FCA will review and submit a contract proposal to PWSA to begin negotiations.

## **Manager's Report**

Mr. Jump reviewed the remaining items on the monthly manager report to include updates on Cabin Lane, Longfellow and the Meter Replacement Pilot Program.

Mr. Jump also advised the Board that the 2021 Annual Flushing Program has begun and will continue for the next 8-10 weeks. There should be some expected rise in water loss due to the flushing. All water used for flushing will be tracked and included in the years end water loss calculation.

## **Committee Reports**

The Finance Committee requested to schedule a meeting the week of October 11th or 18<sup>th</sup>, Mr. Jump to schedule this meeting.

The Personnel Committee will also tentatively schedule to meet before the next meeting if possible.

## **Old Business**

Mr. Jump reviewed the items listed out under old business. Mr. Jump to reach out to Attorney Sunseri concerning 30 West Chapel Ridge Road. Mr. Jump is also continuing to work with Deluzio on the new FCA Accounting Policy and the audit findings.

Mr. Jump reviewed the status of the loan refinance and advised that it will be the main topic of discussion at the upcoming Finance Committee meeting.

## **New Business**

Mr. Jump reviewed the 2022 Minimum Municipal Obligations submitted by Mockenhaupt Benefits Group and advised the Board that a motion for acceptance is needed. Mr. Newman made a motion to accept the 2022 MMO and was seconded by Mrs. Snider, all voted in favor.

The 2020 Audited Financial Statements have been handed out to all Board Members and the condensed version will be published in the September 30<sup>th</sup>, 2021 edition of The Herald newspaper.

Mr. Jump to review the latest information on Cyber Security Insurance and provide feedback at the October meeting, including estimates of the cost to implement multi-factor authentication.

## **Executive Session**

There was no executive session for this meeting.

## **Board Comments**

There were no Board comments at this time.

## **Adjournment**

There being no further business, Mrs. Snider made a motion to adjourn, which was seconded by Mr. Newman. All voted in favor. The meeting was adjourned.