

Minutes of the Fox Chapel Authority Board of Directors held Tuesday August 24<sup>th</sup>, 2021.

Due to the continued Covid-19 pandemic meetings have been a mix of in-person attendance, Zoom calls and phone conference calling. This should be expected to continue to be the normal process for some time.

Board of Directors present

Mrs. A. C. Lehman, President (Present)  
Mr. P. A. Iurlano, Vice President (Zoom)  
Mr. J. A. Domaratz, Treasurer (Present)  
Mrs. S. M. Mantia, Secretary (Absent)  
Mrs. N. S. Snider (Present)  
Mr. C. Pegher (Zoom)  
Mr. D. Newman (Present)

Others present

Mr. M. S. Moore, Bankson Engineers, Inc. (Present)  
Mr. A. A. Ditka, Dinsmore & Shohl (Absent)  
Mr. Justin C. Jump, Manager (Present)

Mrs. Lehman, President, presided and called the meeting to order at 7:03 p.m.

Please note that Jamie Inferrera attended on behalf of Mr. Ditka.

#### **Approval of June 2021 Meeting Minutes**

Mr. Newman made a motion to approve the July meeting minutes, Mrs. Mantia seconded, all voted in favor.

#### **Visiting Delegations/Comment Period**

None.

#### **Financial Report**

Mr. Jump provided the income statement and balance sheet for July 2021 and the budgeted statement of income for review prior to the meeting.

#### **Consulting Engineer's Report**

Mr. Moore reviewed the current status of the River Road drainage project and construction status. The contractor is waiting on the remaining item, the check valve, to complete the work. Since the needed valve has a long lead time that is hard to determine, Mr. Moore is working with the contractor to use an alternate "duck bill" type valve.

#### **Solicitor's Report**

Jamie Inferrera attended on behalf of Mr. Ditka.

## **Manager's Report**

Mr. Jump reviewed the remaining items on the monthly manager report to include updates on Cabin Lane, Longfellow and the Meter Replacement Pilot Program.

Mr. Jump also reviewed the new Sunshine Act requirement that addresses the new agenda requirements that include making the agenda available 24 hours in advance of the scheduled meeting date, posting the agenda at the place of meeting and official office, and specifically listing out any major items of concern that may be voted on. This will be prepared for the September meeting.

Mr. Jump also reviewed the break and boil water advisory that occurred on August 17<sup>th</sup>, and some of the Lessons Learned that came from impact of the boil water advisory. Most importantly, it was learned that many customers were either not getting the advisory or were not sure if they were affected. After speaking with GeoDecisions, it was determined that it could be the fact that many of the customer contact numbers were out of date. Mr. Jump is working with the billing department and vendor to add notices to the next billing cycle to remind customers to update their contact information.

## **Committee Reports**

The Personnel Committee met before this meeting to discuss personnel issues. These issues will be discussed under Executive Session.

## **Old Business**

Mr. Jump reviewed the items listed out under old business. Mr. Jump to reach out to Attorney Sunseri concerning 30 West Chapel Ridge Road. Mr. Jump is also continuing to work with Deluzio on the new FCA Accounting Policy and the audit findings.

## **New Business**

Mr. Jump reviewed the August 17<sup>th</sup> Break under his manager report.

## **Executive Session**

The Board of Directors adjourned its regular session at 8:16 pm to discuss personnel issues. The regular meeting resumed at 8:43 pm.

## **Board Comments**

There were comments from the Board to thank the crew on the recent breaks that occurred throughout the system, Mr. Jump to extend the thank you to the supervisors and the crew.

## **Adjournment**

There being no further business, Mrs. Snider made a motion to adjourn, which was seconded by Mr. Newman. All voted in favor. The meeting was adjourned.