

Minutes of the Fox Chapel Authority Board of Directors held Tuesday June 29th, 2021.

Due to the continued Covid-19 pandemic meetings have been a mix of in-person attendance, Zoom calls and phone conference calling. This should be expected to continue to be the normal process for some time.

Board of Directors present

Mrs. A. C. Lehman, President (Present)
Mr. P. A. Iurlano, Vice President (Zoom)
Mr. J. A. Domaratz, Treasurer (Present)
Mrs. S. M. Mantia, Secretary (Zoom)
Mrs. N. S. Snider (Absent)
Mr. C. Pegher (Zoom)
Mr. D. Newman (Zoom)

Others present

Mr. M. S. Moore, Bankson Engineers, Inc. (Present)
Mr. A. A. Ditka, Dinsmore & Shohl (Present)
Mr. Justin C. Jump, Manager (Present)

Mrs. Lehman, President, presided and called the meeting to order at 7:02 p.m.

Approval of May 2020 Meeting Minutes

Mr. Domaratz made a motion to accept the minutes, Mrs. Mantia seconded, all voted in favor.

Visiting Delegations/Comment Period

None.

Financial Report

Mr. Jump provided the income statement and balance sheet for April and the budgeted statement of income for review prior to the meeting.

Consulting Engineer's Report

Mr. Moore reviewed the current status of the River Road drainage project and construction status. Mr. Moore also reviewed the status of the paving contract and advised that the Authority and paving contractor are communicating about the pending paving. Mr. Moore lastly visited the status of the Cabin Lane project and advised that the traffic line work is the only remaining work contractually to be complete. Bankson and FCA are also working with the contractor on a punch list of items to be completed.

Solicitor's Report

Mr. Ditka briefly reviewed the status of the possible refinancing of the existing bank loan, and reminded the Board that the January Meeting was used to review and approve Alisha Reese Henry as the Authority's investment banker. Upon review of the notes of the January meeting, this was the case but missed in the typed version of the notes. Mr. Jump to update the January meeting minutes to reflect this.

Mr. Ditka also reviewed the status of the meeting between PWSA and the Authority and is planning to setup a meeting in late July with the representatives from PWSA.

Manager's Report

Mr. Jump submitted a written report. The report reviewed the current status of the Cabin Lane project and the status of the Windsor Road project.

Mr. Jump also reviewed the plan for the next 4 weeks for the distribution crew in preparations for some upcoming projects.

Mr. Jump reviewed the status of the meter pilot program and the recent AMI antenna installation at the RIDC site.

Mr. Jump reviewed the topic of personal email use for Authority business that was presented at the recent PMAA Manager Workshop. The workshop recommended that all Authority personnel including Board Members should have a secure email issued by the Authority they represent. Mr. Jump to work with Mr. Sikon to setup all Board Members with Authority emails.

Mr. Jump reviewed three requests for billing adjustments. The first request was from Shady Side Academy for a water main leak that occurred on their property. This request was tabled until the next meeting until Mr. Jump can speak to the Fox Chapel Borough pertaining to the Alcosan part of the adjustment. The second request was for the Adat Shalom Synagogue. The synagogue had a leak on their main water line and replaced the water line from the road to the building. Mr. Iurlano made a motion to approve this adjustment, Mrs. Mantia seconded, all voted in favor. Mrs. Lehman abstained from voting.

Committee Reports

The Finance Committee reviewed the status of the Deluzio findings and reported that Mr. Jump is meeting with Deluzio and Associates on July 13th to discuss the issues further. The Finance also reviewed the status of the possible bank loan refinance and will review the details further with the Authority's investment banked Alisha Reese Henry. Mr. Jump to also keep First National Bank in the loop on the refinancing.

Old Business

The Accounting Policies Audit review is ongoing with more information to be provided at next month's meeting. Mr. Jump to meet with Deluzio and Associates. West Chapel Ridge Road is still in the hands of Gusti Sunseri and Associates. Attorney Sunseri is in the process of obtaining right of way access from the neighbor on the north side of West Chapel Ridge Road. The Cabin Lane status was discussed in the managers report.

The SCADA Upgrade project and GPS Vehicle Tracking project are ongoing projects, and will be reviewed at later meetings.

New Business

Mr. Jump reviewed the New Business items of adjustments and personal email use during the Managers report.

There was a request from James Grenen on Shadow Ridge Drive for the Authority to review it's property on Shadow Ridge for possible future tank location and if the Authority ever plans to build a tank there. Mr. Ditka to prepare a response for Mr. Grenen.

Executive Session

The Board of Directors adjourned its regular session at 7:53 pm to discuss personnel issues. The regular meeting resumed at 8:15 pm.

Board Comments

There were no Board comments at this time.

Adjournment

There being no further business, Mrs. Mantia made a motion to adjourn, which was seconded by Mr. Domaratz. All voted in favor. The meeting was adjourned.