

Minutes of the Fox Chapel Authority Board of Directors held Tuesday February 23<sup>rd</sup>, 2021 Meeting.

Due to the continued Covid-19 pandemic meetings have been a mix of in-person attendance, Zoom calls and phone conference calling. This should be expected to continue to be the normal process for some time.

Board of Directors present

Mrs. A. C. Lehman, President (Zoom)  
Mr. P. A. Iurlano, Vice President (Zoom)  
Mr. J. A. Domaratz, Treasurer (Present)  
Mrs. S. M. Mantia, Secretary (Zoom)  
Mrs. N. S. Snider (Present)  
Mr. C. Pegher (Zoom)  
Mr. D. Newman (Zoom)

Others present

Mr. M. S. Moore, Bankson Engineers, Inc. (Zoom)  
Mr. A. A. Ditka, Dinsmore & Shohl (Zoom)  
Mr. Justin C. Jump, Manager (present)

Mrs. Lehman, President, presided and called the meeting to order at 7:10 p.m.

#### **Approval of January 2020 Meeting Minutes**

Mr. Domaratz made a motion to accept the January 2020 minutes. Mr. Newman seconded this motion, all voted in favor.

#### **Visiting Delegations/Comment Period**

None.

#### **Financial Report**

Mr. Jump provided the income statement and balance sheet for January and the budgeted statement of income for review prior to the meeting.

#### **Consulting Engineer's Report**

Mr. Moore submitted a written report. Mr. Moore advised that the bid opening occurred for the River Road Storm Drain project, and the low bidder for the project was Jet Jack, Inc. Mr. Pegher made a motion to award the project to Jet Jack Inc. and this motion was seconded by Mr. Newman and all voted in favor.

Mr. Moore advised that the 2020 Paving Repairs Project has been closed out and will start a new bid process for 2021.

Mr. Moore advised on the status of cabin lane, the completion of the water line work, and remaining items that include hydrant removal, yard restoration and paving repairs.

### **Solicitor's Report**

Mr. Ditka advised on a few issues. The Fay lawsuit, which was originally denied from being handled by the insurance carriers, has now been handed off to Tremba Kinney by Philadelphia Insurance. Mr. Ditka advised he will reach out to Philadelphia Insurance for possible reimbursement of the fee's to date.

Mr. Ditka revisited the high-level discussion with the PWSA contract and is looking to organize all parties to meet in the next few months.

### **Manager's Report**

Mr. Jump submitted a written report. The report reviewed the ongoing services of Aqua Tech for Leak Detection. The report also provided an update on the Phase 2 work at Windsor Road. Mr. Jump also reviewed the recent SCADA security issue in Florida, and details on our system and possible upgrade opportunities.

### **Committee Reports**

The Finance Committee has reported that the 2021 Budget has been reviewed and will be presented by Mr. Jump to the Board. After presenting the 2021 Budget to the Board, Mrs. Snider made a motion to accept the budget and this motion was seconded by Mr. Newman and all voted in favor.

### **Old Business**

The Personnel Committee met and approved a 3% merit increase for all non-union employees. This increase was 0.5% above the budgeted amount. Mr. Newman recommended that the extra 0.5% come out of the reserve funding.

### **New Business**

Mr. Jump presented a water cost adjustment requested by 920 Fox Chapel Road. More information is needed for this adjustment due the fact that it seemed that this bill should have been paid by the closing company and through the lien letter. Mrs. Lehman requested that Mr. Jump provide a breakdown at the next meeting of the lien letter process.

### **Executive Session**

The Authority did not enter into an Executive Session during this meeting.

### **Board Comments**

There were no board comments.

### **Adjournment**

There being no further business, Mrs. Snider made a motion to adjourn, which was seconded by Mr. Domaratz. All voted in favor. The meeting was adjourned.