

Minutes of the Fox Chapel Authority Board of Directors held Tuesday August 25th, 2020.

Due to the continued Covid-19 pandemic meetings have been a mix of in-person attendance, Zoom calls and phone conference calling. This should be expected to continue to be the normal process for some time.

Board of Directors present

Mrs. A. C. Lehman, President (via Zoom)
Mr. P. A. Iurlano, Vice President (via Zoom)
Mr. J. A. Domaratz, Treasurer (present)
Mrs. N. S. Snider (present)
Mrs. S. M. Mantia, Secretary (present)

Others present

Mr. M. S. Moore, Bankson Engineers, Inc. (present)
Mr. A. A. Ditka, Dinsmore & Shohl (via Zoom)
Mr. Justin C. Jump, Manager (present)

Mrs. Lehman, President, presided and called the meeting to order at 7:06 p.m.

Approval of July 2020 Meeting Minutes

Mrs. Lehman requested any comments or corrections to the minutes of the July 28th, 2020 meeting. Mr. Domaratz made motion to approve. Mrs. Snider seconded. All voted in favor.

Visiting Delegations/Comment Period

None.

Financial Report

Mr. Jump reviewed the income statement and balance sheet for July and the budgeted statement of income.

Mr. Jump reviewed the financial data for the month and explained the details on the short forms. Comprehensive forms were provided to each board member for review.

Consulting Engineer's Report

Mr. Moore submitted a written report.

Mr. Moore advised there has still been no contact with Norfolk Southern on the River Road contract.

Mr. Moore reviewed the contract opening and bid sheets received for the Cabin Lane project. The lowest responsible bidder was S&E Utility Contracting, Incorporated with a total lump sum price of \$299,940. Mr. Moore also reminded the Board that there are still three outstanding permits that have not yet been received. Those are due in within a few weeks.

In regards to the contract on Cabin Lane, Mr. Moore recommended that there be full time inspection on site during working hours with S&E Contracting. After discussion, the Board and Manager believe that this effort should be contracted to Bankson Engineers.

Mrs. Lehman questioned the contract in terms of termination and damages. Mr. Moore replied that the contract does have language for quality of work and liquidating damages.

Mr. Domaratz made a motion to award the Cabin Lane contract to S&E Utility Contracting, Incorporated, this motion was seconded by Mrs. Snider and unanimously accepted.

Mr. Iurlano made a motion for Bankson Engineers to provide inspection services for the Cabin Lane project during the hours that S&E Utility Contracting, Incorporated will be working on site. The cost for this service is not to exceed \$100 per hour. Mr. Moore advised that he will work on the hourly price. This motion was seconded by Mrs. Snider and unanimously accepted.

Solicitor's Report

Mr. Ditka advised the board on the Fay lawsuit, and the decisions of the Arbitrator's to decide in the favor of Fay. Mr. Ditka advised that this decision should be appealed. Mrs. Mantia made a motion to appeal this decision, this motion was seconded by Mr. Domaratz and unanimously accepted. Mr. Ditka will file the appeal on behalf of the Authority.

Manager's Report

Mr. Jump submitted a written report.

Mr. Jump reviewed the pumpage for the period ending July 31st, 2020. Mr. Jump advised that at the current rate, the non-billable water percentage is 33.0%. Mr. Jump advised that the Authority is continuing to review and study the water loss calculations. Mr. Jump also advised that the heat this summer has caused residual chlorine levels for testing to be erratic, needing extra hydrant flushing to get the system leveled out for testing. This could have a small impact to the water loss calculation.

Mr. Jump reviewed the progress of several projects including Cabin Lane, Kerr School Fire Hydrant, Fairview Road and Windsor Road in the Manager's Report.

Mr. Jump also reviewed the Break Report through August 20th, with one additional Cabin Lane break (break #63) occurring on August 5th.

Committee Reports

Mrs. Lehman will review the current committee appointments and provide feedback at the next board meeting.

Old Business

The Authority continues to monitor costs associated with work in Fox Chapel Borough and will review any information that may lead to a surcharge based on those costs.

The Authority, since March, has not been charging and penalties for late payments, nor has been shutting off any customers due to non-payment. This late payment/shut off moratorium will cease at the end of the month of August. The motion to return to charging late payments and to return to the normal shut off policy was made by Mrs. Snider, seconded by Mr. Domaratz and unanimously accepted.

New Business

A copy of the Authority By Laws will be sent to all Board Members.

Adjournment

There being no further business, Mrs. Mantia made a motion to adjourn, which was seconded by Mr. Domaratz. All voted in favor. The meeting was adjourned shortly after 9:00 pm.