

Fox Chapel Authority Job Description

Title: Utility Worker	Reports to: Operations Supervisor
Date Created: March 7, 2016	Approved by: <i>MEW</i>
Date Modified: March 7, 2016	FLSA Status: Non-Exempt/Hourly Bargaining Unit: Teamsters 249

PURPOSE

This position serves as part of field crew operations to assure high quality water service, including on-call responsibilities, to customers of the Fox Chapel Authority. It provides maintenance on 113 pipeline miles, three stations, five storage facilities, 650 fire hydrants, 5500 services and meters, 12-vehicle fleet, four excavators and general property areas.

PRIMARY RESPONSIBILITIES

1. *Maintain water pipeline, stations, storage facilities, fire hydrants, residential services/meters, vehicle fleet and Authority physical property.*
2. *Detect and repair leaks.*
3. *Install replacement water lines.*
4. *Install customer taps.*
5. *Provide customer service in the field, including meter reading, related to job responsibilities.**
6. *Provide on-call coverage as assigned.*
7. *Perform maintenance duties related to the physical assets of the Fox Chapel Authority as required.*

**Not performed by seasonal workers.*

TECHNICAL SKILL/EXPERIENCE REQUIREMENTS

Related maintenance experience in a water utility environment or with construction involving water utility work

Demonstrated aptitude for and interest in mechanical/technical tasks

Ability to comply with safety standards and practices

EDUCATION/LICENSURE REQUIREMENTS

High school education (diploma or GED) required

Current unrestricted Pennsylvania Driver's License required: CDL preferred

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PHYSICAL REQUIREMENTS

Heavy Work, which involves regular lifting of no more than 100 pounds at a time with frequent lifting or carrying of objects weighing up to 50 pounds

Requires the ability to respond 24/7 when on-call

PERFORMANCE SKILLS

Interaction

Able to communicate with others in a warm and helpful manner, while building credibility and rapport.

Communications (Verbal)

Able to clearly provide information verbally; able to listen for issue identification and problem solving.

Communications (Written)

Able to write clearly, ability to read and interpret written information, present information and document activities.

Problem-Solving

Able to use a systematic approach to assess and analyze problems and evaluate solutions.

Commitment to Task

Able to start and complete a course of action while exhibiting urgency, willing to commit to hours necessary to complete assigned tasks.