

Minutes of the Fox Chapel Authority Board of Directors held Tuesday June 30, 2020 at the Authority's offices.

Board of Directors present

Mrs. A. C. Lehman, President
Mr. P. A. Iurlano, Vice President (via Zoom)
Mr. J. A. Domaratz, Treasurer
Mrs. R. C. Saunders
Mrs. N. S. Snider

Others present

Mrs. S. M. Mantia, Secretary
Mr. M. S. Moore, Bankson Engineers, Inc.
Mr. Sean Gerin for Mr. A. A. Ditka, Dinsmore & Shohl
Mr. G.R. Hart, Interim Manager

Mrs. Lehman, President, presided and called the meeting to order at 7:02 p.m.

Approval of May 26 Meeting Minutes

Mrs. Lehman requested any comments or corrections to the minutes of the April 28, 2020 meeting. Mr. Iurlano made motion to approve. Mantia seconded. All voted in favor.

Mr. Domaratz provided a resolution from the Harmar Township Board of Supervisors (No.8-2020) providing for a total sewer rate of \$7.50 per 1,000 gallons, for bills issued beginning after September 1, 2020.

Visiting Delegations/Comment Period

None.

Financial Report

Mr. Hart reviewed the income statement and balance sheet for May and financial statements as of December 31, 2019 from Love, Scherle & Bauer, P.C. were distributed.

It was noted that our metered sales are down from budget and our total revenue is under budget by \$107,576. Expenses, however, are under budget by \$327,152. This is primarily due to capital projects, including replacement of meters, not being done.

Mr. Domaratz reviewed the check register, with purchases of a ditch pump and invoices for repair to other pump. An expensive truck motor repair was explained.

Consulting Engineer's Report

Mr. Moore submitted a written report. It provided updates on the River Road Station Storm Drain replacement, noting that Norfolk Southern plans to install the storm sewer during the second or third week of July 2020. Contract Number 20-1 for 2020 paving repairs was awarded to M. O'Herron Company and a notice to proceed letter is scheduled to be sent by June 26, 2020.

Solicitor's Report

Mr. Gerin reported on behalf of Mr. Ditka on a letter received from Attorney Gusty A. E. Sunseri representing Ed and Sabrina Wojnoroski of 30 W. Chapel Ridge Road. Their property does not have water service and they wish to run a one-inch private line to an adjacent property instead of installing an 8 in main line. We previously declined a request from them and they want to renew their request.

Mr. Hart indicated that he has not received the letter yet. Mrs. Lehman advised that we defer further discussion until he can review for discussion at the July meeting.

Mr. Iurlano suggested we think about a policy regarding requiring meters to be in a pit. There was additional discussion and suggestion that Mr. Hart review the number of these types of long service lines (in excess of 100 feet) and provide cost estimates. It is thought that types of lines could possibly be part of our leakage and unbilled issues.

Mr. Hart is available to assist in pending litigation. Due to a scheduling snafu, the hearing has been rescheduled.

Manager's Report

Mr. Hart provided a written report. Non-billable water continues to be a problem. Mr. Hart has engaged staff in attempting to identify possible causes. Aquatech has completed their work and a meeting with them is to be scheduled. They have found numerous leaks.

Windsor Circle water line replacement will be staged and work will be initiated as other priorities permit.

There was discussion about a letter received from a Cabin Lane resident, including the history of breaks (18), one of which occurred on Father's Day. There are issues with the integrity of the line. Possible solutions were discussed, including replacing the entire 1,600 foot length at an estimated cost of \$270,000. It was agreed that bidding for replacement is appropriate and that timing is important due to the proximity of O'Hara elementary school.

Mr. Hart will work with Mr. Moore to put together specifications and costs for replacement of the line on Cabin Lane. Mr. Domaratz made a motion which was seconded by Mrs. Mantia to release bids if needed to expedite this work. All voted in favor. Mrs. Lehman suggested that a conference call could be scheduled if needed in advance of the next Board meeting.

Our policy to defer late charges due to the pandemic is scheduled to end on July 8. Mrs. Mantia made a motion to continue the policy for another two months and Mrs. Saunders seconded. All voted in favor.

Committee Reports

The status of the search for a new Authority Manager was reviewed.

Old Business

Discussion of a potential Fox Chapel Borough Surcharge due to increased expenses related to inspection was tabled.

An Executive session was entered into at 8:24 p.m. and ended at 9:05 p.m.

New Business

Mrs. Mantia made a motion which was seconded by Mrs. Snider to extend a written employment offer to Justin Jump per the terms of Mrs. Lehman's offer letter. All voted in favor.

Adjournment

There being no further business, Mrs. Mantia made a motion to adjourn, which was seconded by Mr. Domaratz. All voted in favor. The meeting was adjourned at 9:08 p.m.