

Minutes of the Fox Chapel Authority Board of Directors meeting held Tuesday 1/28/20 at 7:00 PM at the Fox Chapel Authority office, 255 Alpha Drive, O'Hara Township, PA.

Board of Directors present

Mrs. A. C. Lehman, President
Mr. P. A. Iurlano, Vice President
Mrs. S. M. Mantia, Secretary
Mr. J. A. Domaratz, Treasurer
Mrs. R. C. Saunders

Board of Directors absent

Mrs. N. S. Snider

Others present

Mr. M. S. Moore, Bankson Engineers, Inc.
Mr. S. C. Garin, Dinsmore & Shohl
Mr. M. E. Nicely, Manager

Mrs. Lehman, President, presided and called the meeting to order at 7:01 PM.

Approval of Minutes

Mrs. Lehman requested any comments or corrections to the minutes of the December 3, 2019 minutes. There being no comments Mrs. Mantia made a motion to accept as presented. Mr. Iurlano seconded with all in favor.

Visiting Delegations/Public Comment Period

None.

Financial Report

Mr. Nicely reviewed the check register and noted those items that don't appear on a regular basis. He continued with a brief review of the December unaudited income statement, balance sheet and actual versus budget comparison.

Consulting Engineer's Report

Mr. Moore noted a 60-day extension to both Booster Station contracts due to long equipment delivery times and a \$4540 change order for rerouting of the pressure sensing lines to enable future maintenance when needed.

Solicitor's Report

Mr. Garin briefed the group on the arbitration hearing which Mr. Nicely and Jeffrey Stako of Dinsmore and Shohl will be attending on February 5, 2020.

Manager's Report

Mr. Nicely briefly reviewed his written report along with the correspondence report. He continued with a review of the leak survey results which showed twenty-six main line repairs and six fire hydrant repairs between November 18, 2019 and January 20, 2020 with an additional six main repairs since January 2020. Aqua Tech has swept most of the system but will be returning next month to complete those areas not covered. Mr. Nicely concluded his report by noting that a leak survey is scheduled for the last week in March with Aqua Tech to cover the questionable areas pinpointed from the leak survey during April.

Committee Reports

The Personnel Committee report will be addressed in Executive Session later in the meeting.

Old Business

Mr. Nicely mentioned the memo regarding our meeting dates for 2020 which was published.

New Business

Mr. Nicely reviewed his memo regarding the bill adjustment summary and the water line break trend line which shows a 59% decrease between 1994 and 2019. He continued with a review of the memo on our consultant appointments. Mrs. Mantia made a motion to reappoint all of the current firms for 2020. Mrs. Saunders seconded with all in favor. Mr. Nicely continued with a review of the capital additions memo along with the preliminary fringe benefit ratio calculations for total hours and hours worked. Next he mentioned the wage and benefit summary review while the Board officer appointments were held until O'Hara Township fills the vacant seat. Mr. Nicely mentioned the memos regarding the distribution system comparison, force account installations and staff demographics. Lastly he reviewed his memo regarding a penalty waiver from Gilliland for his August and November invoices. After discussion it was agreed to waive the penalties.

Executive Session

The Board adjourned the regular meeting at 7:53PM to discuss personnel matters. At 8:29PM the regular meeting resumed with a motion being made by Mrs. Saunders that the non-union employees are to receive a 2.25% wage adjustment retroactively to January 1, 2020. The receptionist is to receive a \$1.00 per hour raise while Mr. Nicely is excluded from any adjustment. Mr. Domaratz seconded the motion with all in favor.

Board Comments

None.

Public Comments on Non-Agenda Items

None.

Adjournment

There being no further business to come before the Board of Directors the meeting was adjourned at 8:32PM.