

Minutes of the Fox Chapel Authority Board of Directors meeting held Tuesday 10/29/19 at 7:00 PM at the Fox Chapel Authority office, 255 Alpha Drive, O'Hara Township, PA.

Board of Directors present

Mrs. A. C. Lehman, President  
Mr. P. A. Iurlano, Vice President  
Mrs. S. M. Mantia, Secretary  
Mr. J. A. Domaratz, Treasurer  
Mr. M. R. Miele, Asst. Sec./Treas.  
Mrs. N. S. Snider  
Mrs. R. C. Saunders  
Mr. M. S. Moore, Bankson Engineers, Inc.  
Mr. A. A. Ditka, Dinsmore & Shohl  
Mr. M. E. Nicely, Manager

Others present

Mrs. Lehman, President, presided and called the meeting to order at 7:02 PM.

### Approval of Minutes

Mrs. Lehman requested any comments or corrections to the minutes of the September 24, 2019 minutes. There being no comments Mrs. Mantia made a motion to accept as presented. Mr. Miele seconded with all in favor.

### Visiting Delegations/Public Comment Period

None.

### Financial Report

Mr. Nicely reviewed the check register after which it was accepted. He continued with a brief review of the September income statement, balance sheet and actual versus budget comparison. Mr. Domaratz asked what the projected revenues and expenses would be for the end of the year. Mr. Iurlano asked if the budget reflected the rate increase which became effective March 1, 2019. Mr. Nicely replied he would send that information to the group tomorrow.

### Consulting Engineer's Report

Mr. Moore noted that the preconstruction meeting took place on the Booster Station project and that several permits have been obtained and/or submitted for the River Road Storm sewer project. He noted that the paving contract has been completed with the maintenance bonds being submitted.

### Solicitor's Report

Mr. Ditka noted that the Verizon agreement extension will be forwarded to Mrs. Mantia for her signature.

### Manager's Report

Mr. Nicely briefly reviewed his written report after which he reviewed the proposed budget for 2020 with projections to 2025. That was followed by a review of the capital budget for the same time frame. Based upon his assumptions we would need to adopt a 9% rate increase in 2021 which

would in theory provide enough funds for both the operating and capital budgets while funding a meter program and the installation of leak loggers among other capital needs.

Mr. Nicely was asked to review the larger accounts for billing discrepancies, have a selection of meters tested for accuracy and recheck his loss calculations since the change in methodology.

### Committee Reports

The Personnel Committee met to discuss Mr. Nicely's impending retirement and the need for a replacement. They'll be meeting on November 7, 2019 to further discuss the issue.

### Old Business

Mrs. Mantia had met with Dan Anderson, the Indiana Township manager, who expressed a concern regarding our current loss rate.

### New Business

Mr. Nicely reviewed his memo regarding penalty waiver for Locher which the group approved. He continued with a review of his memo for penalty waiver for Bucek, Golomb, Lichtenstein and Hegnes which were not approved. Lastly the penalty was waived for Adat Shalom Synagogue..

### Executive Session

At 8:15 PM the regular meeting was adjourned to discuss pending litigation and personnel issues. The regular meeting resumed at 9:03 PM.

### Board Comments

None.

### Public Comments on Non-Agenda Items

None.

### Adjournment

There being no further business to come before the Board of Directors Mrs. Mantia made a motion to adjourn at 9:04 PM. Mr. Domaratz seconded with all in favor.