

Minutes of the Fox Chapel Authority Board of Directors meeting held Tuesday 9/24/19 at 7:00 PM at the Fox Chapel Authority office, 255 Alpha Drive, O'Hara Township, PA.

Board of Directors present

Mrs. A. C. Lehman, President
Mr. P. A. Iurlano, Vice President
Mrs. S. M. Mantia, Secretary
Mr. J. A. Domaratz, Treasurer
Mr. M. R. Miele, Asst. Sec./Treas.
Mrs. N. S. Snider

Board of Directors absent

Mrs. R. C. Saunders

Others present

Mr. M. S. Moore, Bankson Engineers, Inc.
Mr. A. A. Ditka, Dinsmore & Shohl
Mr. M. E. Nicely, Manager

Mrs. Lehman, President, presided and called the meeting to order at 7:01 PM.

Approval of Minutes

Mrs. Lehman requested any comments or corrections to the minutes of the August 27, 2019 minutes. There being no comments Mrs. Mantia made a motion to accept as presented. Mr. Domaratz seconded with all in favor.

Visiting Delegations/Public Comment Period

None.

Financial Report

Mr. Nicely reviewed the check register after which it was accepted. He continued with a brief review of the August income statement, balance sheet and actual versus budget comparison. Mr. Nicely noted that the 2018 audit was emailed to all parties.

Consulting Engineer's Report

Mr. Moore noted that a pre construction meeting is scheduled for the Booster Station project on October 2, 2019. The contractor anticipates the HVAC work around mid October with pump delivery around the end of October.

Solicitor's Report

Mr. Ditka mentioned several changes to the proposed Verizon Lease at the North Tank which dealt with facility relocation and restoration issues which Verizon accepted. He was also able to boost the annual income to \$25,000. He recommended that a motion be made to have the proper officers execute the agreement. Mrs. Snider made the motion which Mrs. Mantia seconded with all in favor.

Mr. Ditka requested a motion to verify that Alisha Reesh Henry continues to be our investment banker since she has moved to PNC Capital Markets. Mrs. Mantia so moved with Mrs. Saunders seconding. All voted in favor.

Executive Session

The Board of Directors adjourned its regular meeting at 7:10 PM to discuss potential litigation and labor issues. The regular meeting resumed at 7:25PM

Manager's Report

In addition to his written report Mr. Nicely completed the DCED report and sent it along with our audit to each of our municipalities and the state. He continued by noting that he along with Mrs. Mantia and Mrs. Snider attended the PMAA conference. He also noted that he would be attending an asset management seminar in State College on September 26, 2019 followed by a benefits seminar on September 2, 2019. He'll also be attending a labor law seminar on October 3, 2019.

Mr. Nicely continued by noting that he had met with Ian Fitzgerald who is the new Harmar Township Secretary to review our ERP and discuss mutual issues of interest.

Mr. Nicely concluded by noting that he had completed a review of our fire hydrants. That coupled with his prior review of the valves, curb boxes and insulators indicate that several years of maintenance work need to be done to bring the system up to optimum operating condition.

Committee Reports

None.

Old Business

None.

New Business

Mr. Nicely reviewed his memo regarding Folino Paving and potential liquidated damages. After discussion Mr. Nicely was instructed to negotiate with Folino since the Board is aggravated by the lack of responsiveness. We will also consider dropping the 45 day completion limit next year.

Mr. Nicely reviewed his memo regarding the penalty waiver for Kirkpatrick on Falconhurst Drive North. The Board of Directors denied the request based on our report that the ebill was successfully sent and received along with multiple past penalties.

Mr. Nicely continued with his memo regarding the Laser Car Wash penalty waiver. The Board denied this request based on multiple penalties.

Mr. Nicely continued with a review of his memo regarding a penalty waiver for Steiner on Wickford Drive. The Board agreed to waive this based on only one penalty over the past twenty years.

Mr. Nicely reviewed his memo concerning Cheswick Borough which has approached us to do their utility billing and payroll on their behalf. After meeting with the council president it appears that we could offer a smorgasbord of services to them. After discussion the group felt it was best to decline becoming involved.

Board Comments

None.

Public Comments on Non-Agenda Items

None.

Adjournment

There being no further business to come before the Board of Directors Mrs. Mantia made a motion to adjourn at 7:54 PM. Mr. Miele seconded with all in favor.