

Minutes of the Fox Chapel Authority Board of Directors meeting held Tuesday 4/30/19 at 7:00 PM at the Fox Chapel Authority office, 255 Alpha Drive, O'Hara Township, PA.

Board of Directors present

Mrs. A. C. Lehman, President
Mr. P. A. Iurlano, Vice President
Mrs. S. M. Mantia, Secretary
Mr. J. A. Domaratz, Treasurer
Mrs. N. S. Snider
Mrs. R. C. Saunders
Mr. M. R. Miele

Others present

Mr. M. S. Moore, Bankson Engineers, Inc.
Mr. A. A. Ditka, Dinsmore & Shohl
Mr. M. E. Nicely, Manager

Mrs. Lehman, President, presided and called the meeting to order at 7:00 PM. She welcomed Mr. Miele to the Board and the group introduced themselves.

Approval of Minutes

Mrs. Lehman requested any comments or corrections to the minutes of the March 26, 2019 meeting. There being no comments Mrs. Mantia made a motion to accept as presented. Mrs. Snider seconded with all in agreement.

Visiting Delegations/Public Comment Period

None.

Financial Report

Mr. Nicely reviewed the check register and noted those items which do not appear on a regular basis and answered several questions after which the register was accepted.

Mr. Nicely continued with a review of the March 2019 income statement, balance sheet and actual versus budget comparison. After that he reviewed the adjusted 2018 income statement, balance sheet and actual versus budget comparison.

Mr. Nicely continued with a review of the draft 2018 audit. The final version will be completed once the pension actuarial report is received. Mr. Nicely mentioned several minor changes to the pension plan which he suggested to have it fully funded and decrease or eliminate future contributions to the plan beyond the minimum needed. He completed this portion of the report with a review of our 2019 budget and draft 2020 and 2021 budget projections.

Consulting Engineer's Report

Mr. Moore noted that we took bids for our 2019 paving repairs and received only one bid which was approximately \$115,000 higher than his estimate. Because of this difference and only having one bidder, Mrs. Saunders made a motion to reject the bid and rebid next month. Mr. Iurlano seconded with all in favor.

Solicitor's Report

Mr. Ditka mentioned a question regarding retaining Mr. Sikon on any Board committee because of his interest and knowledge of the issues facing the organization. His opinion is that he may continue to serve as an ex officio member such as the manager does on the committees.

Manager's Report

After several comments regarding his written report Mr. Nicely reviewed the financial indicator memo and the final fringe benefit ratio calculation for the year.

Committee Reports

Mrs. Saunders noted that the Personnel Committee met and discussed three items. The first was a request to look into the possibility of an early retirement program for the employees. After a financial review and consulting with our labor attorney it was decided to not proceed because of nominal savings and the cost of reopening the union contract with the resulting cost of negotiations. The second and third items discussed were the need to replace both Mr. Sikon and Mr. Nicely in 2020.

Executive Session

At 7:27PM the regular meeting was adjourned to discuss a personnel issue. The regular meeting reconvened at 7:30PM.

Old Business

Mr. Nicely reviewed the memo regarding a modification to our Rules and Regulations by requiring meter pits on all new connections and service line replacements. He noted both the pros and cons for this situation. After discussion Mr. Nicely was instructed to bring changes to the next meeting to require pit sets on all new connections.

The second item regarded several proposed changes to our adjustment policy. Mr. Nicely was to incorporate these and present a revised policy next month.

New Business

Mr. Nicely reviewed his memo regarding the waiver of a penalty which the Board agreed with.

Next Mr. Nicely read a resolution thanking Mr. Sikon for his service to the community and the authority. He will be invited to the next meeting to receive the plaque.

Lastly with the resignation of Mr. Sikon who was the Asst. Sec./Treas. that officer position is now vacant. Mrs. Lehman asked if any Board member would care to fill that position. Mr. Miele offered to do so and was appointed.

Board Comments

None.

Public Comments on Non-Agenda Items

None.

Adjournment

There being no further business to come before the Board of Directors Mrs. Mantia made a motion to adjourn at 7:58 PM. Mrs. Saunders seconded with all in favor.