

Minutes of the Fox Chapel Authority Board of Directors meeting held Tuesday 3/26/19 at 7:00 PM at the Fox Chapel Authority office, 255 Alpha Drive, O'Hara Township, PA.

Board of Directors present

Mrs. A. C. Lehman, President
Mr. P. A. Iurlano, Vice President
Mrs. S. M. Mantia, Secretary
Mr. J. A. Domaratz, Treasurer
Mr. R. D. Sikon, Asst. Sec./Treas.
Mrs. N. S. Snider
Mrs. R. C. Saunders

Others present

Mr. M. S. Moore, Bankson Engineers, Inc.
Mr. S. C. Garin, Dinsmore & Shohl
Mr. M. E. Nicely, Manager

Mrs. Lehman, President, presided and called the meeting to order at 7:00 PM.

Approval of Minutes

Mrs. Lehman requested any comments or corrections to the minutes of the February 26, 2019 meeting. There being no comments Mrs. Mantia made a motion to accept as presented. Mrs. Saunders seconded with all in agreement.

Visiting Delegations/Public Comment Period

None.

Financial Report

Mr. Nicely reviewed the check register and noted several items that don't appear on a regular basis after which the register was accepted.

Mr. Nicely continued with a review of the February 2019 income statement, balance sheet and actual versus budget comparison. Several questions were answered regarding details on specific line items.

Consulting Engineer's Report

Mr. Moore referred the group to his letters recommending award for both Contract #19-1 and #19-2. The low bidder on contract #19-1 was SE Construction Group, LLC in the amount of \$244,989. Mrs. Mantia made a motion to award which Mr. Sikon seconded with all in agreement. The low bidder on contract #19-2 was also SE Construction Group, LLC in the amount of \$89,898. Mrs. Mantia made a motion to award which Mr. Sikon seconded with all in agreement.

Solicitor's Report

Mr. Garin noted the praecipe to dismiss in the Coumo asbestos case which had been granted.

Manager's Report

Mr. Nicely mentioned that in addition to his written report that he had completed the project which identifies those customers without service line insulators that are served by ductile iron

mains. While doing that project, he also generated a list of curb box locations needing further documentation.

He continued by noting that beginning next week we would start replacing the standard steel nuts and bolts with stainless steel ones as part of that program. We'll start along Hunt Road which the Borough will be paving later this year.

He finished by noting that the biannual actuarial report is due shortly and the audit soon thereafter. The audit will be in next month's packet.

Committee Reports

Mr. Domaratz gave a summary of the Long-Term Planning Committee meeting. While there were no recommendations at this time it was noted that a number of topics were discussed which need in depth review and discussion.,

During a discussion regarding leak loggers and a meter change out/upgrade program the point was made that some water utilities are now going exclusively to meter pits on all services. Two reasons are apparent with the first being that all service line loss is recorded and potentially billable. The second is the ease of meter maintenance by avoiding gaining access into a home or business. Mr. Nicely was instructed to draft language amending our Rules and Regulations.

Old Business

None.

New Business

There was a brief discussion regarding our leak adjustment policy and Mr. Nicely was instructed to draft language which places an upper limit on the adjustment as well as considering multiple adjustments within a specified time frame.

Mrs. Lehman voiced a concern based on the active shooter presentation at the PMAA Member Training. Mr. Domaratz shared his experience with such a system at Harmar Township. Mr. Nicely is to explore options and present them at future meeting.

Our current investment banker, Alisha Reesh Henry, has moved to PNC Capital Markets LLC. Mr. Nicely requested a motion so that he may continue to contact her in that capacity to explore options on future financings. Mrs. Mantia made such a motion which was seconded by Mrs. Snider with all in agreement.

The last item was a request from a customer on Foxhurst Drive to waive the recent penalty since they received our invoice on the due date because of a delay in the postal service. The group agreed to waive the penalty even though we were not responsible for failure to deliver. He is to note the multiple ways to avoid this in the future such as ACH, e-billings, etc.

Executive Session

None.

Board Comments

None.

Public Comments on Non-Agenda Items

None.

Adjournment

There being no further business to come before the Board of Directors Mrs. Mantia made a motion to adjourn at 8:10 PM. Mr. Sikon seconded with all in favor.