

Minutes of the Fox Chapel Authority Board of Directors meeting held Tuesday 1/30/18 at 7:00 PM at the Fox Chapel Authority office, 255 Alpha Drive, O'Hara Township, PA.

Board of Directors present

Mr. P. A. Iurlano, President  
Dr. B. D. Newman, Vice President  
Mrs. S. M. Mantia, Secretary  
Mr. J. A. Domaratz, Treasurer  
Mr. R. D. Sikon, Asst. Sec./Treas.  
Mrs. A. C. Lehman  
Mrs. N. S. Snider

Others present

Mr. A. A. Ditka, Dinsmore & Shohl  
Mr. M. S. Moore, Bankson Engineers, Inc.  
Mr. M. E. Nicely, Manager

Mr. Iurlano, President, presided and called the meeting to order at 7:00 PM.

#### Approval of Minutes

Mr. Iurlano requested any comments or corrections the minutes of the December 5, 2017 meeting. There being none Mrs. Mantia made a motion to accept as presented. Mr. Sikon seconded with all in favor.

#### Visiting Delegations/Public Comment Period

None.

#### Financial Report

Mr. Nicely reviewed the check register for December/January noting those items that don't appear on a regular basis after which the register was accepted. He continued with a brief review of the December income statement, balance sheet and actual versus budget comparison.

#### Consulting Engineer's Report

Mr. Moore briefly reviewed his written report and noted that final payment was due on the North Tank project once the final paperwork was submitted. Mr. Nicely noted that Verizon had relocated back onto the tank and AT&T was in the process of doing so. He expected that to be completed next week.

We are waiting on the permit for DEP for the Booster Station upgrades so we may proceed to bid.

The final paperwork and estimate were provided for the paving contract and has been processed.

#### Solicitor's Report

None.

## Manager's Report

Mr. Nicely requested any questions for clarification of his written report. There being none he quickly reviewed the water line loss graphs and breakage report. He continued with a synopsis of the various items in the correspondence report.

## Committee Reports

The Personnel Committee met on January 19, 2018 and recommended a 2.5% raise for all non-union employees retroactive to January 1, 2018. Mrs. Lehman made a motion to that effect which was seconded by Dr. Newman with all in favor.

## Old Business

Mr. Nicely noted the meeting dates for 2018.

## New Business

Mr. Nicely briefly reviewed his memo on bill adjustments along with the water line break trend line. He continued with the consultant appointments for 2018 as follows:

Solicitor	Anthony Ditka, Dinsmore & Shohl
Engineer	Michael Moore, Bankson Engineers Inc.
Auditor	Joseph Scherle, Love, Scherle & Bauer, PC
Labor Attorney	Richard Sica, Clark Hill
Investment Banker	Alisha Reesh-Henry, Janey Montgomery Scott, LLC

Upon motion by Mr. Domaratz with a second by Mrs. Lehman the consultants for 2018 were approved.

Mr. Nicely continued with a review of the capital additions summary, the preliminary fringe benefit ratios and the 2017 wage and benefit summary. He continued with the Pa Ethics form and the distribution system comparison.

Next the group reviewed the penalty waiver request by PaDOT. After discussion it was decided not to grant the request.

Mr. Nicely continued with an analysis of the Wise Hill and North tank repainting project followed by memos regarding our history of rate increases along with those of Pittsburgh Water and Sewer Authority, Alcosan and each municipality in preparation of a meeting with O'Hara Township. The same information was presented to Fox Chapel Borough.

Mr. Nicely continued with a review of his memo regarding monthly billing and the financial implications of this action. He reviewed his memo on rate affordability based upon EPA estimates and the methodology outlined in an article from the packet. Lastly he briefly reviewed information on the National League of Cities Service Line Warranty Program. After a brief discussion Mr. Nicely was instructed to request a presentation at the February Board of Directors meeting.

The last item under new business was the election of officers for 2018. Mr. Iurlano expressed his desire to continue as President. Dr. Newman declined to continue serving as the

Vice-President. Mrs. Lehman mentioned that she would like to step up and serve in that capacity. The remaining officer positions would continue as in 2017. Therefore the official slate of officers for 2018 is as follows:

President	Paul Iurlano
Vice-President	Andrea Lehman
Secretary	Sandra Mantia
Treasurer	Jason Domaratz
Secretary/Treasurer	Richard Sikon

Mr. Domaratz made a motion to accept the slate as presented. Mrs. Mantia seconded with all in favor.

Mr. Nicely requested that the Board of Directors consider changing office hours to 7:30 AM to 4:00 PM since over the last month a survey showed that only six people and two calls were received between 3:30 and 4:30 PM. The group agreed after a short discussion to begin this practice on March 1, 2018 and revert to the old schedule should it fail for any reason.

#### Executive Session

None.

#### Adjournment

There being no further business to come before the Board of Directors Mrs. Mantia made a motion to adjourn at 8:43 PM. Mrs. Lehman seconded with all in favor.