

Minutes of the Fox Chapel Authority Board of Directors meeting held Tuesday 9/26/17 at 7:00 PM at the Fox Chapel Authority office, 255 Alpha Drive, O'Hara Township, PA.

Board of Directors present

Mr. P. A. Iurlano, President
Dr. B. D. Newman, Vice President
Mr. J. A. Domaratz, Treasurer
Mr. R. D. Sikon, Asst. Sec./Treas.
Mr. E. W. Nolder
Mrs. A. C. Lehman

Board of Directors absent

Mrs. S. M. Mantia, Secretary

Others present

Mr. S. C. Garin, Dinsmore & Shohl
Mr. M. S. Moore, Bankson Engineers, Inc.
Mr. M. E. Nicely, Manager

Mr. Iurlano, President, presided and called the meeting to order at 7:00 PM.

Approval of Minutes

Mr. Iurlano requested any comments or corrections the minutes of the August 29, 2017 meeting. He noted a typo in the first line of the Manager's Report that should read "noted that a candidate": Mrs. Lehman made a motion to accept as amended. Mr. Sikon seconded with all in favor.

Visiting Delegations/Public Comment Period

None.

Financial Report

Mr. Nicely reviewed the check register and noted those items that don't appear on a regular basis after which the register was accepted. He continued with a brief review of the income statement and balance sheet for August. The actual versus budget comparison has a discrepancy under capital projects which will be investigated with a revision sent out prior to the next meeting.

Mr. Nicely presented Requisition #1 for US Bank to replenish our operating account from the Construction Trust Fund since we had paid for the Wise Hill and North Tank painting from the operating fund. Mrs. Lehman made the motion which was seconded by Mr. Nolder with all in favor.

Mr. Iurlano requested that Mr. Nicely set up a meeting for the Finance Committee to meet with the new representative from First National Bank who will be handling both our Defined Benefit and Defined Contribution pension plans.

Consulting Engineer's Report

Mr. Moore reviewed his written report with an update on the North Tank repainting. A-1 has completed blast cleaning and the prime coat to the interior with the final paint coat being applied to the exterior.

The Booster Station Upgrade has the revised drawings from the electrical consultant being received and the peer review completed with the construction permit submission to DEP to occur next week.

Lastly Folino Construction has met with Mr. Nicely and will submit their schedule shortly. All submittals were approved earlier today.

Solicitor's Report

Mr. Garin reviewed the bank loan resolution which will defease the existing bonds. Mr. Sikon made a motion to have the proper officers execute the documents needed for this transaction. Mrs. Lehman seconded with all in favor.

Manager's Report

Mr. Nicely briefly reviewed his written report. He continued by noting that our annual hydrant flushing should be completed by mid-October with the draining, cleaning and mixer installations for both the Delafield Road and RIDC reservoirs to occur after completion of flushing. He anticipates the North Tank being operational by the end of October.

Committee Reports

Mrs. Lehman mentioned that the Personnel Committee met and eliminated two of the four resumes which had been submitted. Mr. Nicely was instructed to contact both PITT and CMU MPA programs to see if they might have an alumnus which would be interested. In addition Mr. Nicely is to place the ad on an internet site to garner more resumes until October 31, 2017.

Old Business

Mr. Nicely reviewed his memo regarding a survey he took while at the PMAA conference regarding websites and whether others placed their audit, budget and minutes online. Mr. Nicely mentioned his concern regarding placing the budget on our site since it includes our Capital budget and because of various circumstances it may not be strictly followed leading to questions and concerns. After discussion it was decided to place the audit and minutes on our site.

Mr. Nicely continued with a review of the breakage rates of the pipelines on Hillcrest Road which shows a higher rate on the 1958 pipe versus the 1939 pipe. He continued with a review of the memo regarding cast iron pipelines and the various rehabilitation/replacement methods. He and the staff want to explore options further and will report back to the group.

New Business

Mr. Nicely reviewed his memo from Mrs. Skalski at 1416 Powers Run Road requesting penalty forgiveness since she claims that she never received her invoice which was emailed. Her argument centered around her claim that she hadn't requested an email invoice. We have her written request for an email invoice and therefore deny the penalty refund request. Mr. Nicely will send a letter to that effect.

Mr. Nicely reviewed an adjustment request from Mr. Roscoe at 206 Fairview Road because of high usage due to a chemical imbalance in his swimming pool. This request was denied since it didn't fall under our adjustment policy. Mr. Nicely is to send a letter.

Executive Session

None.

Adjournment

There being no further business to come before the Board of Directors Dr. Newman made a motion to adjourn at 8:04 PM. Mr. Nolder seconded with all in favor.