

Minutes of the Fox Chapel Authority Board of Directors held Tuesday May 26, 2020 by teleconference due to the ongoing Coronavirus pandemic.

Board of Directors present	Mrs. A. C. Lehman, President Mr. P. A. Iurlano, Vice President Mr. J. A. Domaratz, Treasurer Mrs. R. C. Saunders Mrs. N. S. Snider
Board of Directors absent	Mrs. S. M. Mantia, Secretary
Others present	Mr. M. S. Moore, Bankson Engineers, Inc. Mr. A. A. Ditka, Dinsmore & Shohl Mr. G.R. Hart, Interim Manager

Mrs. Lehman, President, presided and called the meeting to order at 7:13 p.m.

#### Approval of April 28, 2020 Meeting Minutes

Mrs. Lehman requested any comments or corrections to the minutes of the April 28, 2020 meeting. Mrs. Snider made motion to approve. Mr. Iurlano seconded. All voted in favor.

#### Visiting Delegations/Comment Period

None.

#### Financial Report

Mr. Hart reviewed the income statement and balance sheet for April and the budgeted statement of income. We had been limiting our expenses with the smaller crew sizes.

Mr. Domaratz requested check registers to review and questioned expenses related to backhoe repair. Mr. Hart explained them.

Mr. Iurlano asked for additional information and Mr. Hart agreed to follow up and provide more detail on the differences in revenue and income versus budget.

It was noted that metered sales are down and our leakage continues to climb, albeit at a slower rate.

#### Consulting Engineer's Report

Mr. Moore submitted a written report.

We are still waiting on a schedule from Northern Southern. The fiber optic cable was moved. Bidding will occur following the cable move.

Mr. Moore previously submitted an email recapping four bid proposals received for paving repair. The low bidder was M. O'Herron. Mr. Moore conducted reference checks and noted that this company has been repairing damaged roadways for Peoples Gas in the city and suburbs. He recommends

that we award the contract in the amount of \$60,978.50. It is \$10k more than our estimate but Mr. Moore believes it is reasonable.

Mr. Iurlano made a motion to award the paving repair work (Contract Number 20-1) to M. O'Herron and Mr. Domaratz seconded. All voted in favor.

#### Solicitor's Report

Mr. Ditka reminds us that we adopted a temporary policy regarding waiver of penalties effective May 8 for the shorter of two months or when pandemic ends.

He connected with PWSA and told them we will be hiring a new manager and we will want to discuss our water supply contract. Our contract expires September 2025, but we hope to address this issue sooner rather than later.

We had intended to have Mr. Nicely as witness in pending Fay litigation. Mr. Ditka indicated that it is possible that a witness from the Authority will not be needed.

#### Manager's Report

##### Pump Run Time Graphs

Aqua Tech has found about seven leaks with one notable leak. Crews will come back next week full-time. No breaks over the weekend. He summarized the leaks identified.

Windsor Circle water line replacement will be staged and work will be initiated.

##### Emergency Generator

Emergency Generator installation is scheduled for late June or early July, pending delivery of automatic transfer switch.

#### Committee Reports

##### Personnel Committee-Update on Manager Search

The search for a new Manager continues. Two candidates are being asked back for second interviews. It is hoped to have a selection accomplished in order to have the new manager in place for July.

The Finance Committee meeting will be held by Zoom and rescheduled for next week.

#### Old Business

Potential Fox Chapel Borough Surcharge-tabled

Proposed Pittsburgh Water and Sewer Authority Rate Increase-tabled

#### New Business

PA WARN-Thank You

The Fox Chapel Authority served as a distribution point for face masks received from FEMA. We were asked to do so by Mike Snider of PA WARN. We picked them up from State College and distributed 19,000 masks between us and ALCOSAN. Employees assisted by picking them up and providers came to pick them up at the Authority. Eligible providers got five masks per employee. A report to FEMA accounting for all supplies received is required.

We got a thank you from PA WARN for our assistance.

There was no Executive Session needed, and no Board or Public Comments.

#### Adjournment

There being no further business, Mrs. Snider made a motion to adjourn, which was seconded by Mr. Domaratz. All voted in favor. The meeting was adjourned at 7:45 p.m.