

Minutes of the Fox Chapel Authority Board of Directors meeting held Tuesday 2/25/20 at 7:00 PM at the Fox Chapel Authority office, 255 Alpha Drive, O'Hara Township, PA.

Board of Directors present

Mrs. A. C. Lehman, President
Mr. P. A. Iurlano, Vice President
Mr. J. A. Domaratz, Treasurer
Mrs. R. C. Saunders
Mrs. N. S. Snider

Board of Directors absent

Mrs. S. M. Mantia, Secretary

Others present

Mr. M. S. Moore, Bankson Engineers, Inc.
Mr. A. A. Ditka, Dinsmore & Shohl
Mr. M. E. Nicely, Manager

Mrs. Lehman, President, presided and called the meeting to order at 7:01 PM.

Approval of Minutes

Mrs. Lehman requested any comments or corrections to the minutes of the January 28, 2020 minutes. There being no comments Mr. Domaratz made a motion to accept as presented. Mrs. Snider seconded with all in favor.

Visiting Delegations/Public Comment Period

None.

Financial Report

Mr. Nicely briefly reviewed the check register after which it was accepted. He continued with a brief review of the January income statement, balance sheet and actual versus budget comparison.

Consulting Engineer's Report

Mr. Moore mentioned that the Booster Station project was proceeding well and that there was only a short punch list to be corrected.

Solicitor's Report

Mr. Ditka mentioned that Jeff Stacko and Mr. Nicely will be attending an arbitration hearing on March 17, 2020 regarding the Fay matter.

Manager's Report

Mr. Nicely briefly reviewed his written report and added that we've collected approximately \$5,100 (85%) out of \$6000 in unpaid finals for the second half of 2019.

Old Business

None.

New Business

Mr. Nicely reviewed the final fringe benefit calculations for the year. He continued with an explanation of the small pipe section taken from Windsor Circle. We've had four break repairs associated with the Borough's construction activities and he believes this will continue because of the earth disturbance. Additionally Windsor Circle is one of only two streets with fire hydrants on 4" lines. While this was the proper engineering standards when it was installed (1928) the current standard is a minimum of 6". Mr. Nicely recommended an 8" line to the fire hydrant with the remainder of the street with a 4" line. Installation time is estimated at six weeks and will begin once the current list of main line and fire hydrant repairs are completed.

Mr. Nicely continued with his memo regarding a leak adjustment request from Mr. Barton at 7 Trillium Lane. After discussion it was decided to grant the request for the most recent billing period. Mr. Nicely continued with his memo regarding a penalty waiver for Mrs. McCormick on Westchester Drive. After discussion it was decided to adhere to our Rules and Regulations that the Authority is not responsible for undelivered mail.

Committee Reports

Mrs. Saunders mentioned that the Personnel Committee met and recommends that the Board accepts Mr. Nicely's retirement letter. The committee met and updated the manager's job description which they intend to publish on multiple professional websites in the coming week. Mrs. Lehman will be sending a letter to each of our municipalities regarding Mr. Nicely's retirement and our search for his replacement. Mrs. Saunders made a motion to accept Mr. Nicely's letter with Mr. Domaratz seconding. All voted in favor.

Executive Session

None.

Board Comments

None.

Public Comments on Non-Agenda Items

None.

Adjournment

There being no further business to come before the Board of Directors a motion was made to adjourn at 7:35PM which was seconded with all in favor.