

Minutes of the Fox Chapel Authority Board of Directors meeting held Tuesday 6/25/19 at 7:00 PM at the Fox Chapel Authority office, 255 Alpha Drive, O'Hara Township, PA.

Board of Directors present

Mrs. A. C. Lehman, President
Mr. P. A. Iurlano, Vice President
Mrs. S. M. Mantia, Secretary
Mr. J. A. Domaratz, Treasurer
Mrs. N. S. Snider
Mrs. R. C. Saunders

Board of Directors absent

Mr. M. R. Miele, Asst. Sec./Treas.

Others present

Mr. S. A. Stephens, Bankson Engineers, Inc.
Mr. A. A. Ditka, Dinsmore & Shohl
Mr. M. E. Nicely, Manager

Mrs. Lehman, President, presided and called the meeting to order at 6:57 PM.

Approval of Minutes

Mrs. Lehman requested any comments or corrections to the minutes of the May 28, 2019 meeting. There being no comments Mrs. Saunders made a motion to accept as presented. Mrs. Mantia seconded with all in favor.

Visiting Delegations/Public Comment Period

None.

Financial Report

Mr. Nicely reviewed several items on the check register that don't appear on a regular basis and answered several questions after which the register was approved. He continued with a brief review of the May income statement, balance sheet and actual versus budget comparison.

Consulting Engineer's Report

Mr. Stephens gave an update on the Booster Station project. The contractor anticipates pump delivery around mid-October and intends to perform most of the other work in the prior month. They expect to complete the project by February 2020.

Solicitor's Report

Mr. Ditka mentioned that Pittsburgh Water and Sewer Authority was in the process of issuing \$109,000,000 in bonds so that is one of several possible reasons they haven't replied to our request to meet to discuss our long-term purchase contract.

Manager's Report

Mr. Nicely noted an addition to his written report which was a status update on the fuel system removal project.

Committee Reports

Mr. Iurlano mentioned that the Finance Committee met with reps from First National Bank to get a mid-year status on the pension plans for non-union employees. The report was favorable with a 6.5% increase year to date.

Mrs. Saunders reported that the Personnel Committee met and discussed the need to fill the manager and IT Supervisor positions. It was decided to advertise the manager position in January 2020 with the goal to fill the position by August/September 2020 to allow some overlap for orientation. Regarding the IT Supervisor position the group felt it was best for the organization to retain Mr. Sikon on a part time basis and then in conjunction with the new manager interview and fill the IT position on a full-time basis.

Lastly the group discussed the status of the union pension which is in critical and declining status. Mr. Nicely noted that our unfunded past liability is approximately \$1.8 million and to change from the Teamsters plan would also include renegotiating the current contract. While the contract could be reopened regarding only this item Mr. Nicely needs to research our options and ways to finance this move. He hopes to have some answers for the next meeting.

Old Business

Mr. Nicely presented the revised Rules and Regulations which incorporate the changes that all new service taps will be pit installations. Mrs. Mantia made a motion to accept as presented with Mrs. Snider seconding. All voted in favor.

The next issue was enhancing security at the office. After discussion Mr. Nicely was instructed to have cameras installed to cover both entrances with a buzzer/intercom at the front entrance to permit entry into the office.

Mr. Nicely reviewed his memo on the savings of switching to a card fueling system along with the savings of not having to replace our current system.

New Business

Mr. Nicely noted that we approved adding a 6% simple interest fee to miscellaneous invoices this past October. The experience in the office is that our system doesn't allow us to add the interest so we must calculate it manually and reissue the invoice. Because of the small amount of money involved and the number of invoices that are impacted Mr. Nicely requests that this be rescinded. Mrs. Mantia made a motion to that effect. Mrs. Saunders seconded with all in favor.

Executive Session

Nine.

Board Comments

None.

Public Comments on Non-Agenda Items

None.

Adjournment

There being no further business to come before the Board of Directors Mrs. Mantia made a motion to adjourn at 7:42 PM. Mrs. Saunders seconded with all in favor.