

Minutes of the Fox Chapel Authority Board of Directors meeting held Tuesday 6/26/18 at 7:00 PM at the Fox Chapel Authority office, 255 Alpha Drive, O'Hara Township, PA.

Board of Directors present	Mr. P. A. Iurlano, President Mrs. A. C. Lehman, Vice President Mrs. S. M. Mantia, Secretary Mr. J. A. Domaratz, Treasurer Mr. R. D. Sikon, Asst. Sec./Treas. Mrs. N. S. Snider Mrs. R. C. Saunders
Others present	Mr. M. S. Moore, Bankson Engineers, Inc. Mr. S. C. Garin, Dinsmore & Shohl Mr. M. E. Nicely, Manager
Guest	Ms. Ashley Shiwarski, Service Line Warranties of America

Mr. Iurlano, President, presided and called the meeting to order at 7:01 PM.

#### Approval of Minutes

Mr. Iurlano requested any comments or corrections to the minutes of the May 29, 2018 meeting. Mr. Sikon mentioned that in the Solicitor's Report that the first portion on the second sentence should be deleted with the remainder added to the first sentence after the word "and". There being no other comments Mrs. Saunders made a motion to accept as amended. Mrs. Mantia seconded with all in favor.

#### Visiting Delegations/Public Comment Period

Ms. Ashley Shiwarski of Service Line Warranties of America presented a draft of their potential marketing piece with the suggested revisions. After some questions and comments it was decided by all to table this issue until next month to enable the Solicitor to review the marketing agreement.

#### Financial Report

Mr. Nicely reviewed the check register for May/June and noted those items which do not appear on a regular basis after which the register was accepted. He continued with a brief review of the May income statement, balance sheet and actual versus budget comparison.

#### Consulting Engineer's Report

Mr. Moore noted two items in addition to his written report. The first was that Fox Chapel Authority staff members requested that he consider the addition of booster chlorination facilities at the Booster Station to enable us to comply with the new chlorine residual limits. We could include this work in the proposed current project or put it out at a later date as a separate job. The second item was that the shop drawings for the paving mixes were approved today and Folino should start soon.

## Solicitor's Report

Mr. Ditka has traded messages with the Verizon representative regarding the South Tank and it appears they are willing to reopen talks.

## Manager's Report

Mr. Nicely noted two additions to his written report. The first was that the meeting with the employees regarding the 457b pension plan is scheduled for tomorrow. The second item is that he has compiled 85% of the data for a rate study which he intends to present next month.

He asked that if any Board members wished to attend the PMAA conference in Erie to let him know so he may make the arrangements.

## Committee Reports

None.

## Old Business

This was handled under Visiting Delegations earlier.

## New Business

Mr. Nicely reviewed his memo and map showing the results of our leak detection efforts during the week of June 11, 2018. There was a second map showing the repairs and locations needing further investigation presented and reviewed.

Mr. Nicely continued with a review of his future needs memo which outlined four major projects needed between 2022 and 2026 totaling an estimated \$12,000,000. This is in addition to the annual capital needs in the \$750,000 to 1,000,000 range to upgrade our system.

He continued with a review of his pension plan memo which deals with the situation of a divorce between an employee and their spouse prior to retirement. That draft amendment was received late this afternoon and was forwarded for review by Mockenhaupt Benefit Group. He'll present it next month for adoption.

Another situation came to light that needs to be addressed concerning our ability to contact all of our customers in an emergency situation. At this time there are approximately 300 customers for which we don't have phone numbers in our notification system. Should a contamination event ever occur and someone would become ill or perish we would be sued. Therefore a letter has been drafted requesting that information and the reasons behind the request. Mr. Nicely was instructed to make the suggested changes to his draft for approval next month.

Lastly he reviewed several paving situations with the group with his thoughts and requested any ideas or input from the group.

## Executive Session

The Board of Directors adjourned its regular session at 8:26 to discuss potential litigation. The regular meeting resumed at 8:42 PM.

Board Comments

None.

Public Comments on Non-Agenda Items

None.

Adjournment

There being no further business to come before the Board of Directors Mrs. Lehman made a motion to adjourn at 8:44 PM. Mrs. Mantia seconded with all in favor.