

Minutes of the Fox Chapel Authority Board of Directors meeting held Tuesday 3/27/18 at 7:00 PM at the Fox Chapel Authority office, 255 Alpha Drive, O'Hara Township, PA.

Board of Directors present

Mr. P. A. Iurlano, President
Mrs. A. C. Lehman, Vice President
Mrs. S. M. Mantia, Secretary
Mr. J. A. Domaratz, Treasurer
Mr. R. D. Sikon, Asst. Sec./Treas.
Mrs. N. S. Snider
Mrs. R. C. Saunders

Others present

Mr. A. A. Ditka, Dinsmore & Shohl
Mr. M. S. Moore, Bankson Engineers, Inc.
Mr. M. E. Nicely, Manager

Mr. Iurlano, President, presided and called the meeting to order at 6:55 PM.

Approval of Minutes

Mr. Iurlano requested any comments or corrections the minutes of the February 27, 2018 meeting. Mrs. Mantia had a number of comments/corrections which were subsequently incorporated into the minutes. Item #2 drop the "d" from excluded and add the words "tried to" before exclude. In Item #5 add the sentence "Mrs. Mantia felt that this should have been handled differently. She questioned if the new Board member was a personal friend of Mr. Iurlano's wife who had been hired to review our HR policies." Add Item #6 to say "she feels that Mr. Iurlano is President because no other member chooses to do the job since January of 2009." In the final paragraph in the second sentence change items 3 and 4 to read items 3, 4 and 6. Approval was tabled so that they could be reviewed prior to adoption and dissemination.

Visiting Delegations/Public Comment Period

None.

Financial Report

Mr. Nicely reviewed the check register which was approved. He noted that we are still unable to balance our books but have narrowed the problem to the use of Telecheck and usage of a new depository. He intends to correct the situation in the coming month.

Consulting Engineer's Report

Mr. Moore reviewed his written report and noted that we'll be taking bids next month for our paving repairs. Those bids will be presented for approval at the next meeting.

Solicitor's Report

Mr. Ditka noted that he had advised Mr. Nicely to add and amend several agenda items to more correctly reflect those items of discussion that may take place in the meeting.

Manager's Report

Mr. Nicely had nothing to add to his written reports.

Committee Reports

Mrs. Lehman mentioned that a brief Personnel Committee meeting was held immediately prior to the Board meeting to discuss the possibility of adding a 457 plan. After a brief discussion it was agreed that the group wanted to learn more. Mr. Nicely was instructed to invite the representative of the Allegheny League of Municipalities (ALOM) and Centurion group to the April meeting.

Old Business

Mr. Nicely reviewed his memo regarding switching to monthly billing. After discussion he was instructed to survey phone complaints regarding rates and report back to the group.

The next item under consideration was the National League of Cities Service Line Warranty Program. Mr. Nicely reported that he contacted all of the authorities listed in their literature with the following results: three of the five reported good results on claims with the other two being non-responsive. Mr. Nicely was directed to obtain an example of their marketing materials for review.

Next for discussion was the status of our fueling system. Mr. Nicely reported the results of a phone survey of our four municipalities. That was followed with an exhibit of our current fueling and tracking system. Mr. Nicely has been tracking the cost of maintenance on the system knowing that it would need to be replaced since it is approximately 35 years old and could begin to leak in the coming years. After discussion Mr. Domaratz was to forward information regarding the firm that handled this for Harmar Township. In addition Mr. Nicely is to investigate the details regarding tank inspection and removal.

Mrs. Mantia reminded the group of another possible revenue stream regarding the addition of Verizon on our South tank. Mr. Ditka was to provide the draft agreement for review and discussion for the next meeting.

New Business

Mr. Nicely presented three requests to waive late fees all of which were denied. One was because the customer was out of town, the second was because they didn't see their email while the third claimed a delay in the mail yet failed to remit even the total net amount.

Executive Session

At 8:10 PM the Board of Directors adjourned from its regular meeting to discuss potential litigation. The regular meeting resumed at 8:25 PM.

Board Comments

Mrs. Saunders wished to address the comment that she was a personal friend of Mr. Iurlano's wife. She mentioned that they knew each other because they worked within the same professional sphere.

Public Comments on Non-Agenda Items

None.

Adjournment

There being no further business to come before the Board of Directors Mr. Sikon made a motion to adjourn at 8:28 PM. Mrs. Lehman seconded with all in favor.