

Minutes of the Fox Chapel Authority Board of Directors meeting held Tuesday 2/27/18 at 7:00 PM at the Fox Chapel Authority office, 255 Alpha Drive, O'Hara Township, PA.

Board of Directors present	Mr. P. A. Iurlano, President Mrs. S. M. Mantia, Secretary Mr. J. A. Domaratz, Treasurer Mr. R. D. Sikon, Asst. Sec./Treas. Mrs. N. S. Snider
Board of Directors absent	Mrs. A. C. Lehman, Vice President Mrs. R. C. Saunders
Others present	Mr. A. A. Ditka, Dinsmore & Shohl Mr. M. S. Moore, Bankson Engineers, Inc. Mr. M. E. Nicely, Manager
Guest	Ms. Ashley Skiwarski, Utility Service Partners

Mr. Iurlano, President, presided and called the meeting to order at 7:01 PM.

Mrs. Mantia wanted to list a series of her concerns regarding Mr. Iurlano and his leadership of the Board. Mrs. Mantia's concerns are summarized as follows:

1. Mr. Iurlano exceeded his authority under the current by laws of the Authority by forming committees and selecting the members thereof.
2. Mr. Iurlano tried to exclude representatives of both Harmar and Indiana Township from a meeting with O'Hara and Fox Chapel to discuss the Hampton Shaler acquisition attempt.
3. The employee matter in 2016 occurred during his tenure as President of the Board.
4. Mr. Iurlano insulted the Authority's Solicitor and Consulting Engineer by stating that, in connection with the scheduled retirement dinner for the Authority's former Consulting Engineer, only the Board members meals should be covered by the Authority, and the meals of any guests/consultants should be covered by those individuals.
5. Mrs. Mantia had been replaced on the personnel committee with a new Board member. Mrs. Mantia felt that this should have been handled differently and she questioned if the new Board member was a personal friend of Mr. Iurlano's wife who had been hired to review our HR policies.
6. She feels that Mr. Iurlano is President because no other member chooses to do the job.

Mr. Iurlano denied items 1 and 2. He made no comment regarding items 3, 4 and 6 and he explained item 5 by pointing out that the new Board member is an HR Professional and that the Personnel Committee would benefit from her expertise and she wasn't a family friend.

Approval of Minutes

Mr. Iurlano requested any comments or corrections the minutes of the January 15, 2018 meeting. There being none Mrs. Snider made a motion to accept as presented. Mr. Sikon seconded with all in favor.

Visiting Delegations/Public Comment Period

Mr. Nicely introduced Ms. Ashley Skiwarski of Utility Service Partners to review the National League of Cities Service Line Warranty Program. Mr. Nicely had provided a comparison with the American Water Resources program. Ms. Skiwarski reviewed all three portions of the program specifically external water service lines, external sewage laterals and both internal water and sewage lines. She explained coverages, limits and monthly fees. They would direct mail to our customers for each different service and we would approve each mailing before it is sent. The Board of Directors tabled this item for action at the March meeting. One question was if a performance bond would be submitted should the event of a bankruptcy occur. The manager would inquire if Utility Service Partners would provide a performance bond.

Financial Report

Mr. Nicely reviewed the check register which was accepted. Mr. Nicely noted that the Authority was unable to balance its books for January due to difficulty with the credit card and telecheck statements. Mr. Nicely was directed to email the statements once they're available.

Consulting Engineer's Report

Mr. Moore stated there was nothing beyond his written report.

Solicitor's Report

None.

Manager's Report

Mr. Nicely's only comment was regarding the letter from Suez and their tank maintenance program. He along with the engineer and solicitor feel this is not a professional services contract and must be bid.

Committee Reports

None.

Old Business

Mr. Nicely reviewed his update of his memo from last month where in essence there is no wiggle room in our ability to lower the fee for each bill being rendered. Mr. Iurlano asked Mr. Nicely to explore the costs and outcomes of allowing the customer to pay over the quarter before the next billing.

New Business

Mr. Domaratz raised a concern about the appointment of Board Committees. He also expressed his displeasure with the cost and accountability of the Authority's current fueling system for fleet and construction vehicles. Mr. Domaratz indicated that Harmar Township, and others, utilize a credit card system whereby each transaction is logged at a specified site. After

some discussion Mr. Domaratz made a motion to discontinue the purchasing of fuel for our tanks. The motion was seconded by Mrs. Mantia and passed on a 3 to 2 vote; provided that a new system must be considered and information will be provided by Mr. Nicely next month.

Executive Session

None.

Adjournment

There being no further business to come before the Board of Directors Mr. Sikon made a motion to adjourn at 8:28 PM. Mr. Domaratz seconded with all in favor.